

From: Julie Phippard
Technical Support Team (Coastal Safety)

Date: 21/07/09

Ref: CG 21/29/01

Sector Managers
CSMs
RCCMs
Regional Directors

c.c. Pete Pritchard

REMEMBRANCE SUNDAY – 8 NOVEMBER 2009

1. Nominations are required to represent HM Coastguard at the Cenotaph in London on Sunday 8th November 2009. This is a voluntary activity and nominations should include full time and volunteer officers.
2. Nominees will be required to take part in the parade, and should therefore be able to represent the Agency effectively during this specialised and high profile event. Line managers may wish to discuss particular nominations with Pete Pritchard before submitting them to the CCG.
- 3.



Those who wish to apply should be in possession of standard weight uniform as illustrated. This includes, for the men – uniform cap complete with current style HMCG badge, formal black trousers and uniform jacket, pilot style long sleeved white shirt, black clip on tie, plain black socks, and plain black laced shoes and for the women- Tricorn hat complete with current style HMCG badge, formal black uniform jacket and skirt/trousers, pilot style long sleeved white shirt, black clip on tie, plain black tights and plain black laced shoes low heeled. Please contact Pete Pritchard for clarification on 01297 442852

4. The Chief Coastguard will make the final selection of 11 from those nominated and will try to ensure that as many different full time and volunteer grades as possible, are represented. Ten of the volunteers will represent the Agency at the Cenotaph and the 11th will act as reserve in case of sickness etc travelling to London with the rest of the Group. If the reserve volunteer is not called upon to fulfil these duties they will represent the Agency at Westminster Abbey.
5. Those selected will be required to meet up at MRCC Portland at 12.00 on Thursday 5th November 2009 for Greatcoat fitting. Travel to Portland must take place on 5th November (not the previous day). The accommodation at Weymouth will be booked and paid for by Technical Support Team Coastal Safety HQ.

Accommodation in London for the night of Saturday 7th November will be booked and paid for by Technical Support Team Coastal Safety HQ. The rooms are all double rooms so partners may attend at no extra accommodation costs although individuals will have to order and pay for their partner's breakfasts.

6. If you wish to use your own vehicle for any part of the journey you must contact Julie Phippard at Technical Support Team Coastal Safety HQ in advance for authorisation. Any unauthorised journeys will not be reimbursed. Travel from Weymouth to London on the morning of Saturday 7th November 2009 will be arranged by Technical Support Team Coastal Safety HQ. Travel arrangements for partners will be by private arrangement and own expense.
7. Nominations will only be accepted on the enclosed nomination form. Additional copies may be obtained from the above address.
8. Nominations should be forwarded, by **31st August 2009**, to Julie Phippard, Bay 2/01, Technical Support Team Coastal Safety HQ, Spring Place or email julie.phippard@mcga.gov.uk. Nominations received after that date **will not** be considered.

Julie Phippard
Technical Support Team Coastal Safety